

Appendix B

Commonwealth of Virginia Database Index Reporting Form

1. **Public Body Name & Numeric Code:** Department Of Education Code 201

4. **Point of Contact:** Neils W. Brooks, Ed.D., Director

2. **Database Title:** General Educational Development

5. **Phone Number:** (804) 225-2051

3. **Database Acronym:** GED

6. **Signature & Date:**

7. **Database Description and Contents:** (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)

The main purpose of the Virginia General Educational Development database is to maintain the passing and failing scores of examinees who take the GED tests in Virginia. The second purpose is to provide the examinees with GED certificates and transcripts of their records.

The contents of the database include the personal information of examinees and their performance on the GED examination (scores, pass rates, etc.)

Due to the Privacy Act of 1974, an individual's educational records cannot be released to third parties without written consent of the examinee. Therefore, this database is restricted to GED officials.

Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.

8. **Date of Last Update:** August 23, 2000

9. **Frequency of Update:** ☐ Daily, ☒ Weekly, ☐ Monthly, Other:

10. **Formats Available and Schedule of Fees:** (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)

a. Format

b. Cost

GED Testing Certificates
Transcripts

\$10.00
Free of Charge